

## Sanderson Theatre Ensemble Tech Crew Contract

The following is a contract of the expectations of all tech crew in the Sanderson Theatre Ensemble. This contract **must be signed and returned by both the crew member and the parent by Monday February 13th or it may result in dismissal from the show.**

### Rehearsal Attendance & Work Call Schedule

Your Crew Chief will work with you to determine which days per week and which specific rehearsals you will need to participate in. Each individual crew member is responsible for maintaining his or her own rehearsal/work call schedule in collaboration with their respective Crew Chief. All conflicts (not being able to attend rehearsal/work call, coming late, leaving early) **must be submitted IN WRITING to the Technical Director by Monday February 13th.** If a conflict arises after this date, it must be reported immediately to both Ms. Virginia and the Technical Director. **Unexcused absences from rehearsal/work call may result in dismissal from the production.** The **NO CONFLICT DATE IS APRIL 1ST.** That means no one from the crew should be absent from any rehearsal/work call starting on that date. If you have a conflict with any one of those rehearsal/work call dates, it must be approved by Ms. Virginia by February 13<sup>th</sup>.

Rehearsal times

February 2:30- 4:30

March- 2:30-5:00

April 2:30- when we are finished

All changes to the schedule will be communicated during rehearsal and via the Sanderson Theatre Website <http://shstheatreensemble.weebly.com>

### Missing Rehearsals

When a crew member misses rehearsal/work call, it is their responsibility to get the information they missed from their crew chief, the technical director or a fellow crew member **before the next rehearsal when that information is needed.** If repeated excused conflicts greatly affect a crew member's ability to keep up with their responsibilities, they may be demoted or dismissed.

### Review & Off Book Rehearsals

The Review Act 1 and 2 and Off Book dates are clearly marked on the production schedule. These rehearsals will be the first intensive run of each Act and are MANDATORY for attendance/participation. Failure to attend these rehearsals may result in suspension from your crew, demotion or dismissal.

### Rehearsal Behavior

Rehearsal begins at 2:30 daily. That means the cast and crew are in the auditorium and ready to work by 2:30 - NOT walking in the door by 2:30. Consistent tardiness to rehearsals will not be accepted. The focus during rehearsal should be first and foremost on the production. Any behavior that prevents anyone from performing their assigned tasks or that makes someone

uncomfortable will not be tolerated. Students with behavior issues will be sent out of rehearsal and consistent issues will result in dismissal from the show.

**Grades**

All crew members must maintain their grades while in the production. If you are falling behind or need a rehearsal/work call off to get important assignments done, please talk to Ms. Virginia and she will most likely grant your request. Participating in the show is not an excuse for not doing your work. If you have difficulty with balancing your classes and rehearsal/work calls then you may be removed from the show.

**This contract must be signed and returned to the Technical Director along with the conflict sheet by 2/13/17. If parents have questions, please contact Ms. Virginia via email: [vsmith2@wcpss.net](mailto:vsmith2@wcpss.net)**

Crew Member's Signature: \_\_\_\_\_

Crew Member's Name: \_\_\_\_\_

Crew Member's Cell Phone: \_\_\_\_\_

Crew Member's Email Address: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Email Address: \_\_\_\_\_